

Report for Week Ending 6 February 1957  
from  
PROJECT STAFF

Project 4-83 Vital Materials Deposit Schedules for all Offices

A Vital Materials Deposit Schedule for the Comptroller's Office has been received. This schedule does not adequately describe deposits, as it used only a cover number to identify the various record series.

Project 4-84 Vital Materials Microfilm Project

Microfilming of Vital Materials in the office of Communications, Registry Division, commenced Monday, 4 February. At the time of this reporting this project is approximately 20% complete.

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General Information

[redacted] all members of ORR/Map Library Division, accompanied last weeks trip to the repository for the purpose of indexing and filing recent map deposits.

A reply to employee number 2626 has been forwarded.

In response to our request to have shelf filing made a stock item, the Supply Division of Logistics has requested additional information to justify this action. Memo furnishing this information has been forwarded.



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